

**ADJUTANT GENERAL'S CORPS (AGC) HALL OF FAME (HOF)  
& DISTINGUISHED MEMBER OF THE CORPS (DMOC)  
MEMORANDUM OF INSTRUCTION (MOI) FOR 2020  
Change 1 – 4 October 2019 (changes in red)**

**Enclosure 3 – ADJUTANT GENERAL'S CORPS DISTINGUISHED MEMBER OF THE  
CORPS NOMINATION PACKET INFORMATION**

**DMOC CRITERIA:**

**Minimum Requirements:**

Officers (42A, 428, 42C, 42H)

Warrant Officers (420A, 420C)

Noncommissioned Officers, Career Management Field (CMF) 42 (previously CMF 71 and 97, Bandsmen included) and MOSs 79R, 79S, 79T & 79V NCOs

Soldiers CMF 42 (previously CMF 71/97, Bandsmen included)

Civilian Employees (GS, NSPS or NF), primarily in career field CP50, and those in CP32 who directly work developing or delivering HR institutional training, working for the Department of Defense, or the Department of the Army, in, or in support of, the field of Human Resources Management.

All DMOC nominees must retain honorable service, even during retirement/separation

***AGC DMOC Nomination Packet will include:***

- Completed AGC HOF Nomination Form (see Enclosure 4)
- Color 8"x10" head and shoulder photo
  - Preferably Class A's or Army Service Uniform for Soldiers – wearing their current rank or rank at retirement; otherwise, best photo available.
  - Preferably Business Suit for DoD / DA Civilians; otherwise, best photo available.
  - Digital formats must be in one of the following file formats; .pdf, .jpg. or .gif
- Narrative focusing on the outstanding dedicated service or significant contribution(s) for or on behalf of the AGC that has had, or will have, a long lasting positive impact on the Corps or the Army. Please refrain from summarizing the nominee's overall career unless directly connected to dedicated service or significant contributions.
  - 2 single spaced, type written pages, **Arial font. 10 pt. minimum.**

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Digital submissions in .pdf format are preferred.