

APPENDIX 1 – REQUIRED DOCUMENTS TO BE INCLUDED WITH THIS AGCRA SCHOLARSHIP APPLICATION:

- _____1. AGCRA Member’s Authorized Dependent Applicants Only: Copy of sponsor’s signed memorandum verifying that the applicant is their authorized dependent.
- _____2. Proof of acceptance and / or admission to an accredited university or college. If final proof of acceptance has not been received by 1 May deadline, provide copy of application request. In order to receive a scholarship, the applicant must provide final proof of acceptance by 1 August of same year.
- _____3. Letters of recommendation from any three sources as listed in paragraph 6b(1) through 6b(4) of the AGCRA Scholarship Program Memorandum of Instruction.
- _____4. Most recent transcript from high school or college. Note – AGCRA scholarship recipients wishing to extend their scholarship for a second year must provide proof of academic good standing and transcripts verifying a B average (or equivalent) or higher GPA.
- _____5. Personal letter from applicant giving reasons for AGCRA scholarship request. Must be type written, single space, no more than two pages.
- _____6. Head and shoulders photograph of applicant (not used for scholarship evaluation).
- _____7. Copy of current AGCRA membership card.
- _____8. **Scholarship candidates will submit their applications directly into the AGCRA website scholarship portal, <http://scholarships.agcra.com> Further instructions are on the site.**
- _____9. **Scanned PDF documents can be submitted separately or all at once, enabling applicants to submit documents as they become available, or wait until they receive all the documents before submitting. If applicants have questions or issues with submitting their applications to the website, they can contact the AGCRA NEC Scholarship POC Mr. Troy Worch: programs@agcra.com.**

Signature of Applicant

Date

Privacy Act Statement:

Privacy

Privacy is important to us. As such, it is the policy of the Adjutant General’s Corps Regimental Association, heretofore known as the AGCRA, its members, and its members dependents, (collectively known as, “AGCRA,” “the Association,” “we,” “our” or “us”), to collect and retain personal information only as appropriate in the course of administering the AGCRA Scholarship Program. This privacy policy describes our collection and use of personal information about you. Consistent with this policy, we collect information in the ways provided below.

Voluntarily Provided Information

We may collect the following user provided personal information to include: full name, e-mail address, postal address, social security number, date of birth, tax records, education level, phone number, prior academic history, employment, or military service. In some cases, applicants who are enrolling in an accredited college or university may be required to provide their college or university information for dispersing scholarship funds. When AGCRA distributes scholarship funds, students, or AGCRA members may also be required to provide information related to established college 529 savings plans in order to distribute scholarship funds. If an applicant for the AGCRA scholarship program chooses not to provide this personal information, he/she may be unable to receive some or all of the services we offer.

How Information is Used and Shared

Information you voluntarily submit to us is used to assist in providing information or services requested by the user. Information may be shared with governmental and nongovernmental agencies that regulate our activities, including but not limited to the U.S. Department of the Army, the U.S. Department of Education, Higher Learning Commission of the North Central Association of Colleges and Schools, agencies of the state of South Carolina, other state agencies, the U.S. Department of Veterans Affairs, other federal agencies, and/or the various military service branches. We may also use the information submitted to inform you of products or services from us or others that may be of interest to you or to send you newsletters or other content that may be of interest.

We may also provide personal information or information automatically collected as required to comply with a court-ordered subpoenas or law enforcement investigations. We may also use or share personal information to prevent fraud, including the unauthorized use of our websites or our services or violations of applicable policies.

We do not sell or rent any personal information submitted by users of our websites to any third party. We may share information with AGCRA Chapter affiliates in furtherance of providing the information or services you have requested.

In addition, if in the future, we may, decide to sell, merge or otherwise reorganize the AGCRA association or assets, we reserve the right to transfer and disclose personal information in these circumstances to an entity acquiring the Association or relevant assets.

Customer Service and how to Acquire Additional Information

We are committed to providing every user -- including members, students, applicants, and other persons who contact us -- with prompt, high-quality support at all times. E-mail is the primary form of contact for users, and we encourage you to email us with questions, comments and concerns. You may also contact us by telephone. AGCRA and Chapter affiliates each have a contact page (Ex – AGCRA.com) listing essential e-mail addresses, telephone numbers and fax numbers.